

**GOVERNMENT OF TAMILNADU
DEPARTMENT OF TECHNICAL EDUCATION, CHENNAI 600 025**

GOVERNMENT TECHNICAL EXAMINATIONS IN COMMERCE SUBJECTS - AUGUST 2017

TIME TABLE

- NOTE: 1. This Time-Table will be strictly followed even though, a holiday is subsequently declared on any day of the Examination that Examination, under any circumstances will not be stopped without written orders from this office.
2. All High Speed Examinations in Shorthand English and Tamil will be conducted only at State Institute of Commerce Education, Tharamani, Chennai 600 113.
3. The Examinations in Junior Grade Typewriting Subjects will be conducted in Five Batches and Senior grade Typewriting Examinations in Four Batches. The Candidates has to appear only in the Batches allotted to them.

SHORTHAND - HIGH SPEED TESTS

CENTRE: STATE INSTITUTE OF COMMERCE EDUCATION, THARAMANI, CHENNAI 600 113

| Day and Date (1) | Hours of Examinations (2) | Subject of Examinations (3) | Grade (4) | Kind or Sub-division of Paper (5) |
|--------------------------------|------------------------------|---------------------------------|----------------|--------------------------------------|
| Saturday 12.08.2017 | 10.00 a.m. to 10.05 a.m. | Shorthand Tamil High Speed | 120 words Test | Part II – Dictation |
| | 10.10 a.m. to 11.25 a.m. | Do. | Do. | Part II-Condensation |
| | 11.35 a.m. to 11.40 a.m. | Do. | Do. | Part I - Dictation |
| | 11.45 a.m. to 1.15 p.m. | Do. | Do. | Part I - Transcription |
| | 10.40 a.m. to 10.45 a.m. | Do. | 150 words Test | Dictation |
| | 10.50 a.m. to 12.50 p.m. | Do. | Do. | Transcription |
| | 11.00 a.m. to 11.05 a.m. | Do. | 180 words Test | Dictation |
| | 11.15 a.m. to 1.30 p.m. | Do. | Do. | Transcription |
| Sunday 13.08.2017 | 10.00 a.m. to 10.05 a.m. | Shorthand English High Speed | 150 words Test | Part II – Dictation |
| | 10.10 a.m. to 11.25 a.m. | Do. | Do. | Part II-Condensation |
| | 11.35 a.m. to 11.40 a.m. | Do. | Do. | Part I - Dictation |
| | 11.45 a.m. to 1.00 p.m. | Do. | Do. | Part I - Transcription |
| | 10.40 a.m. to 10.45 a.m. | Do. | 180 words Test | Dictation |
| | 10.50 a.m. to 12.20 p.m. | Do. | Do. | Transcription |
| | 11.00 a.m. to 11.05 a.m. | Do. | 200 words Test | Dictation |
| | 11.15 a.m. to 1.00 p.m. | Do. | Do. | Transcription |

LIMITED CENTRE - SHORTHAND EXAMINATIONS

| Day and Date (1) | Hours of Examinations (2) | Subject of Examinations (3) | Grade (4) | Kind or Sub-division of Paper (5) |
|--------------------------------|------------------------------|--------------------------------|--------------|--|
| Saturday 19.08.2017 | 10.00 a.m. to 10.07 a.m. | Shorthand Tamil | Junior | Dictation |
| | 10.15 a.m. to 11.30 a.m. | Do. | Do. | Transcription |
| | 10.30 a.m. to 10.35 a.m. | Shorthand Tamil | Senior | Second Paper - Dictation for Condensation |
| | 10.37 a.m. to 10.41 a.m. | Do. | Do. | Second Paper - Dictation for Elaboration. |
| | 11.00 a.m. to 1.15 p.m. | Do. | Do. | Second Paper - Condensation and Elaboration Notes |
| | 2.30 p.m. to 2.37 p.m. | Do. | Do. | First Paper - Dictation |
| | 2.45 p.m. to 4.15 p.m. | Do. | Do. | First Paper Transcription |

P.T.O

LIMITED CENTRE - SHORTHAND EXAMINATIONS

| Day and Date (1) | Hours of Examinations (2) | Subject of Examinations (3) | Grade (4) | Kind or Sub-division of Paper (5) |
|------------------------------|--|--------------------------------|---------------------|--|
| Sunday 20.08.2017 | 10.00 a.m. to 10.07 a.m. 10.15 a.m. to 11.15 a.m. | Shorthand English Do. | Junior Do. | Dictation Transcription |
| | 10.00 a.m. to 10.04 a.m. 10.15 a.m. to 12.00 noon | Shorthand English Do. | Intermediate Do. | Second Paper - Dictation Second Paper - Elaboration Notes. First Paper - Dictation |
| | 2.00 p.m. to 2.07 p.m. 2.15 p.m. to 3.30 p.m. | Do. Do. | Do. Do. | First Paper - Transcription. |
| | 10.30 a.m. to 10.35 a.m. | Shorthand English | Senior | Second Paper - Dictation for Condensation |
| | 10.37 a.m. to 10.41 a.m. | Do. | Do. | Second Paper - Dictation for Elaboration. |
| | 11.00 a.m. to 1.15 p.m. | Do. | Do. | Second Paper - Condensation and Elaboration Notes |
| | 2.30 p.m. to 2.37 p.m. 2.45 p.m. to 4.15 p.m. | Do. Do. | Do. Do. | First Paper - Dictation First Paper - Transcription |

ACCOUNTANCY EXAMINATIONS

| Day and Date (1) | Hours of Examinations (2) | Subject of Examinations (3) | Grade (4) | Kind or Sub-division of Paper (5) |
|------------------------------|---|--------------------------------|----------------------|--------------------------------------|
| Monday 21.08.2017 | 10.00 a.m. to 1.00 p.m. 2.00 p.m. to 5.00 p.m. | Accountancy Do. | Junior and Senior | First Paper Second Paper |

COMMON CENTRE - TYPEWRITING EXAMINATIONS

| Day | Hours of Examinations | Subject of Examinations (3) | Grade (4) | Kind or Sub-division of Paper (5) |
|--------------------------------|--|--|---------------------------|---|
| 26.08.2017 Saturday | 08.30 a.m. to 08.40 a.m. 08.50 a.m. to 09.35 a.m. | Typewriting English and Tamil | Junior | First Batch First Paper First Batch Second Paper |
| | 10.15 a.m. to 10.25 a.m. 10.35 a.m. to 11.20 a.m. | Do. | Do. | Second Batch First Paper Second Batch Second Paper |
| | 12.00 Noon to 12.10 p.m. 12.20 p.m. to 01.05 p.m. | Do. | Do. | Third Batch First Paper Third Batch Second Paper |
| | 01.45p.m. to 1.55 p.m. 02.05p.m. to 02.50 p.m. | Do. | Do. | Fourth Batch First Paper Fourth Batch Second Paper |
| | 03.30p.m to 3.40 p.m 03.50p.m to 04.50p.m | Typewriting English and Tamil | Senior | First Batch First Paper First Batch Second Paper |
| 27.08.2017 Sunday | 08.30 a.m. to 08.40 a.m. 08.50 a.m. to 09.35 a.m. | Typewriting English and Tamil | Junior | Fifth Batch First Paper Fifth Batch Second Paper |
| | 10.15 a.m. to 10.25 a.m. 10.35 a.m. to 11.35 a.m. | Typewriting English and Tamil | Senior | Second Batch First Paper Second Batch Second Paper |
| | 12.15 p.m. to 12.25 p.m. 12.35 p.m. to 01.35 p.m. | Do. | Do. | Third Batch First Paper Third Batch Second Paper |
| | 02.15 p.m. to 02.25p.m. 02.35 p.m. to 03.35p.m. | Do. | Senior | Fourth Batch First Paper Fourth Batch Second Paper |
| | 04.05 p.m. to 4.15 p.m. 04.45 p.m. to 4.55 p.m. | Typewriting English and Tamil | Pre-Junior | First Batch Second Batch |
| | 10.15 a.m. to 10.25 a.m. 12.15p.m. to 12.25 p.m. | Typewriting English Typewriting Tamil | High Speed Do. | |

**Chairman
Board of Examinations**